



**Community Academy of Philadelphia**  
a Pennsylvania Charter School

**Chief Academic Officer**  
1100 East Erie Avenue  
Philadelphia, PA 19124

T 215.533.6700  
F 215.533.6722

[www.communityacademy.org](http://www.communityacademy.org)

## **2009-2010 Supplemental Education Services (SES) Participation Overview**

**802 Students are eligible for SES**

**73 Students participated in SES**

**Please scroll down to view more information on these services for your child.**



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August 20, 2009

Dear Parent /Guardian:

This letter is to notify you that, if your child is eligible for free or reduced lunch, he/she is eligible for **optional** free supplemental education services this academic school year.

Please see the attached list for tutoring agencies available to your child. The goal is to help your child increase academic achievement in reading, language and/or mathematics.

This notification letter is being sent to you in accordance with the *No Child Left Behind* Law. Students are eligible for this program based on family income and attendance at a school that is identified as being in School Improvement II or higher. We are a charter school; as such, you also have the option to transfer your child to another school at any time.

#### **A. Eligibility for Supplemental Educational Services**

*Your child is eligible for SES if he or she:*

- (a) Attends a school that is in its second year of school improvement or later; and*
- (b) Your family meets the income limits under No Child Left Behind.*

A list of approved providers in your area is attached. Please list in order the agencies that you prefer. These providers have agreed to provide services that are consistent with the instructional program of the district/state. They have also agreed to provide you and your teacher(s) information on the progress of your student.

Please return the attached forms and return it to 1100 East Erie Avenue by September 25<sup>th</sup>. Your child may also return this form to his or her teacher. Call Ms. Kim Jetter-Henson if you need additional information.

Sincerely,

Kim Jetter-Henson  
Assistant CAO/Senior Reading Specialist

Enclosures: SES Provider Selection Form

Approved Providers List

Notice of Adequate Yearly Progress, Right of Choice

**COMMUNITY ACADEMY OF PHILADELPHIA**  
**a PENNSYLVANIA CHARTER SCHOOL**

SUPPLEMENTAL EDUCATIONAL SERVICES PROVIDER SELECTION FORM

\_\_\_\_\_  
Student's Name (Printed)

\_\_\_\_\_  
Grade/Teacher

\_\_\_\_\_  
Community Academy of Philadelphia, CS  
School

\_\_\_\_\_  
2009-2010  
Academic Year

**Please check the box that applies:**

My son/daughter **WILL** participate in the Supplemental Educational Services program as it is described in *No Child Left Behind*.

- I am selecting the state-approved provider from the attached list. Please list in order your preference with 1 being your first choice and 3 being your third choice.

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

- I understand that the CAP will enter into an agreement with the provider, and I will be notified of a time to meet with the provider to set goals for my student.
- I understand that the provider will regularly inform me and my child's teacher (s) of my child's progress.
- **Please Note: I understand that if funds are insufficient to cover the supplemental educational services for all of the students who request it, participation will be prioritized for those students receiving free/reduced lunch in terms of academic need and will be processed on a first-come-first-served basis .**

My son/daughter **WILL NOT** participate this academic year in the Supplemental Educational Services program as it is described in *No Child Left Behind*.

\_\_\_\_\_  
(Signature of parent/guardian)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Printed name of parent/guardian)

\_\_\_\_\_  
(Daytime telephone number)